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MEMORANDUM FOR: Executive Officer for the DDA

FROM:

Chief, Policy and Plans Group
Office of Security

SUBJECT: Factored Support Packages - Phase II

REFERENCE: Memorandum from EO/DDA, dated 1 March 1982,
same subject (DDA 82-0436/3)

1. In response to reference, we have reviewed our initial submission as to the resources we would need to support new initiatives generated by other directorates. We do not believe that any adjustments in the figures are necessary at this time.

2. Our rationale in arriving at these figures was based on the following considerations:

a. Personnel

In order to enter on duty (EOD) [] new Agency employees, the Office of Security will need additional investigators and polygraph operators. The total number of such positions will depend primarily on the type of new employee to be hired. Experience has shown that the following formula is reasonably accurate in predicting the number of cases that must be processed to enter a particular type of employee on duty:

4.0 Career Trainee applicants must be processed to enter one on duty.

2.5 Other professional applicants must be processed to enter one on duty.

2.0 Clerical applicants must be processed to enter one on duty.

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